

## **Guidelines for applications to africa action / Deutschland**

1. Title of the project
2. Short description of the project and it's background  
*(living conditions of the population, social and health significance of the project as well as climate conditions, relationship to national or regional health planning, duration of the project and schedule of implementation)*
3. Project Partner
  - ⇒ Name and address of the person which bears the local responsibility of the project implementation
  - ⇒ Name and the address of the project holder  
*(diocese, parish, congregation, organisation, institution which bears the total responsibility of the project)*
  - ⇒ Name and address of the project owner *(land, building, equipment)*
4. Beneficiaries
  - ⇒ Number and age of the target group *(children, youth, women...)* involved.
5. Recommendation of the competent administration *(bishop / regional minister / diocesan health administrator / district medical officer / general superior...)*
6. Financial plan
  - ⇒ Total costs
  - ⇒ Local contribution *(including capacity of work and personnel service)*
  - ⇒ Contributions from other organisations
  - ⇒ Aid requested from africa action
7. For construction projects
  - ⇒ A sketch or blueprint (recommended by District Assembly Building Inspection)
  - ⇒ Number and amount of square meters and square meters price
8. Continuation and viability of the project

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**Please note that africa action only supports small scale projects in African countries with personally known partners in the fields of health and education mainly for blind and handicapped people.**